

	As a result of the Learning Disability Services Review, this service is to be re-provisioned in the future as a more locality based service, focused to meet individually assessed needs. It is no longer part of the relocation of Roundhay Road project	ISA that any communication with service users will be led by that service as they have greater expertise in communicating in appropriate methods with their service users.
Elected members	Cllr Harrand (Exec Lead Member Adult Social Care)	Cllr Harrand is briefed on the project as required. The Project Manager attended a number of briefings with Cllr Harrand on the Roundhay Road Project throughout 2008 . The Project Sponsor (Steve Hume) last briefed Cllr Harrand on 15/05/09
	Cllr Golton (Exec Lead Member Children's Social Care)	Tony Griffin and Dave McDermott are responsible for briefing Cllr Golton on behalf of the project and do so as required.
	Cllr Coupar	Specific requests for information were received from Cllr Coupar in response to representations from service users. The Project Manager has responded to these in writing on 19/2/08 .
	Cllr Ewens Cllr Hussain Cllr Rhodes-Clayton Cllr Dowson Cllr Rafique	A letter and briefing note were sent to the Ward Members for the Roundhay Road Site and Lovell Park site in February 2008. Mike Evans met with Lovell Park Ward members regarding communication with local residents and other interested parties in this area.
	Other elected members	Briefings on the Roundhay Road Project were issued to all Cllrs in March 06, Sept 06 and June 07. The latest briefing was 09/06/09.
Residents in the vicinity of Lovell Park		The Principal Unit Manager and Transformation Manager were assisted by members of the project

		<p>team to arrange for an independent person to undertake consultation with residents in the Lovell Park area. Chief Officer (Mike Evans) met with Ward Members to seek advice on who should be communicated with and in what way. Letters were subsequently sent to Ward members on this matter and no matters are outstanding.</p>
Trade Unions		<p>Updates are provided to the trade unions via the JCC meetings as required. To date no representations have been received from the trade unions on behalf of staff from the services being relocated as part of this project.</p>